**User Manual Grading Rubric**

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| **Category** | **Remarks/Marks** | | | | |
| **Poor** | **Mediocre** | **Good** | **Excellent** | **Outstanding** |
| **Instructions** | 1 | 2 | 3 | 4 | 5 |
| Present instructions as step-by-step procedures and provide step-by-step sequences in the correct order. | | | | |
| **Icon and Legend** | 1 | 2 | 3 | 4 | 5 |
| The use of colour, the text and fonts used, and the icons and graphics are explain briefly and shown perfectly. | | | | |
| **Findability** | 1 | 2 | 3 | 4 | 5 |
| Organize information hierarchically, Provide a key word index using the terminology of the user and divide into sections ordered by users involved | | | | |
| Pictures & Diagrams | 1 | 2 | 3 | 4 | 5 |
| Make effective use of pictures and diagrams and make purposeful and effective use of colour. | | | | |

**Marks:**

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| 20 |